FIDINAM SINGAPORE

Introduction to our services

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INTRODUCTION

Fidinam is a private consulting firm founded in Lugano (Switzerland) in 1960. We offer tax, business, real estate, citizenship & residency, crypto and digital consulting to companies, entrepreneurs and individuals. In our 60 years of activity, we have acquired extensive knowledge and in-market experience.

Our mission is to offer integrated, seamless and multidisciplinary consultancy and to provide a tangible added value to the client. Our professionals are always up to date on evolving regulations, emerging markets and new technologies. This enables us to adapt to any situation and offer you a tailormade, innovative and customer-oriented service.

Besides our presence in Switzerland, Fidinam is present in other European countries as well as Hong Kong, Singapore, Dubai, Australia and Vietnam. Our vast network is global and allows us to offer our advisory services in 90 countries.

Fidinam Singapore provides a wide range of services for both international and Singaporean clients. We support international clients looking to invest and set up a business in Singapore, through services such as market-entry services, incorporation of Singaporean entities, accounting, tax, HR.

Vice versa, we support Singaporean clients who want to expand their business abroad by leveraging Fidinam's solid experience, knowledge and network in different jurisdictions.

Furthermore, Fidinam Singapore provides international tax advisory, wealth and estate planning, citizenship and residency planning and digital consulting.

PROJECT MANAGEMENT

Fidinam Singapore assists its clients who want to expand their business in Southeast and Northeast Asia, by offering a project management service which allows their companies to maintain focus on the core business and takes away the burden of dealing with different consultants.

From company establishment to yearly corporate, accounting, HR, payroll and tax services, a dedicated professional will be the sole point of reference in the region.

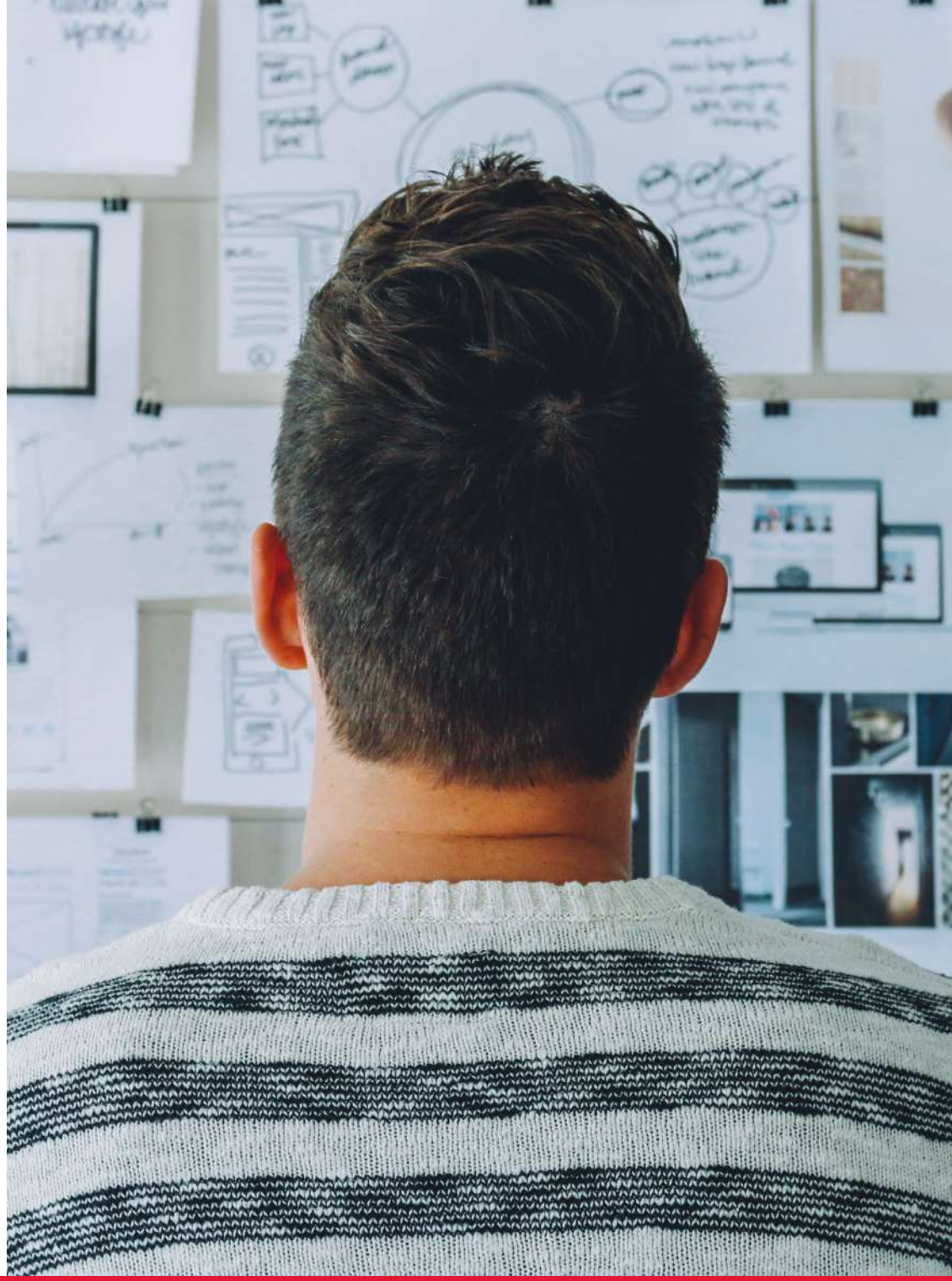
Malaysia, Vietnam, Thailand, Indonesia, South Korea and Japan are just a few of the jurisdictions where Fidinam Singapore is already assisting its clients.

Fidinam office present

PM services available

MARKET – ENTRY SERVICES

Fidinam assists investors in evaluating and implementing investment opportunities in Singapore by delivering market research and feasibility reports, preliminary tax opinions, identifying local partners, suppliers, distributors and target companies.



Market research

Fidinam provides its clients a deep market analysis, which includes:

- General industry overview and key macro-economic data referred to the specific client's industry in Singapore;
- Industry report with a specific and detailed description of the client's industry, including a comprehensive research, analysis and insights on the market, customers and competitors in Singapore;
- Company report with a comprehensive and multi-dimensional view of the company, including financial statements, key developments, ownership structure, industry analysis and commentary.

Deal matching services

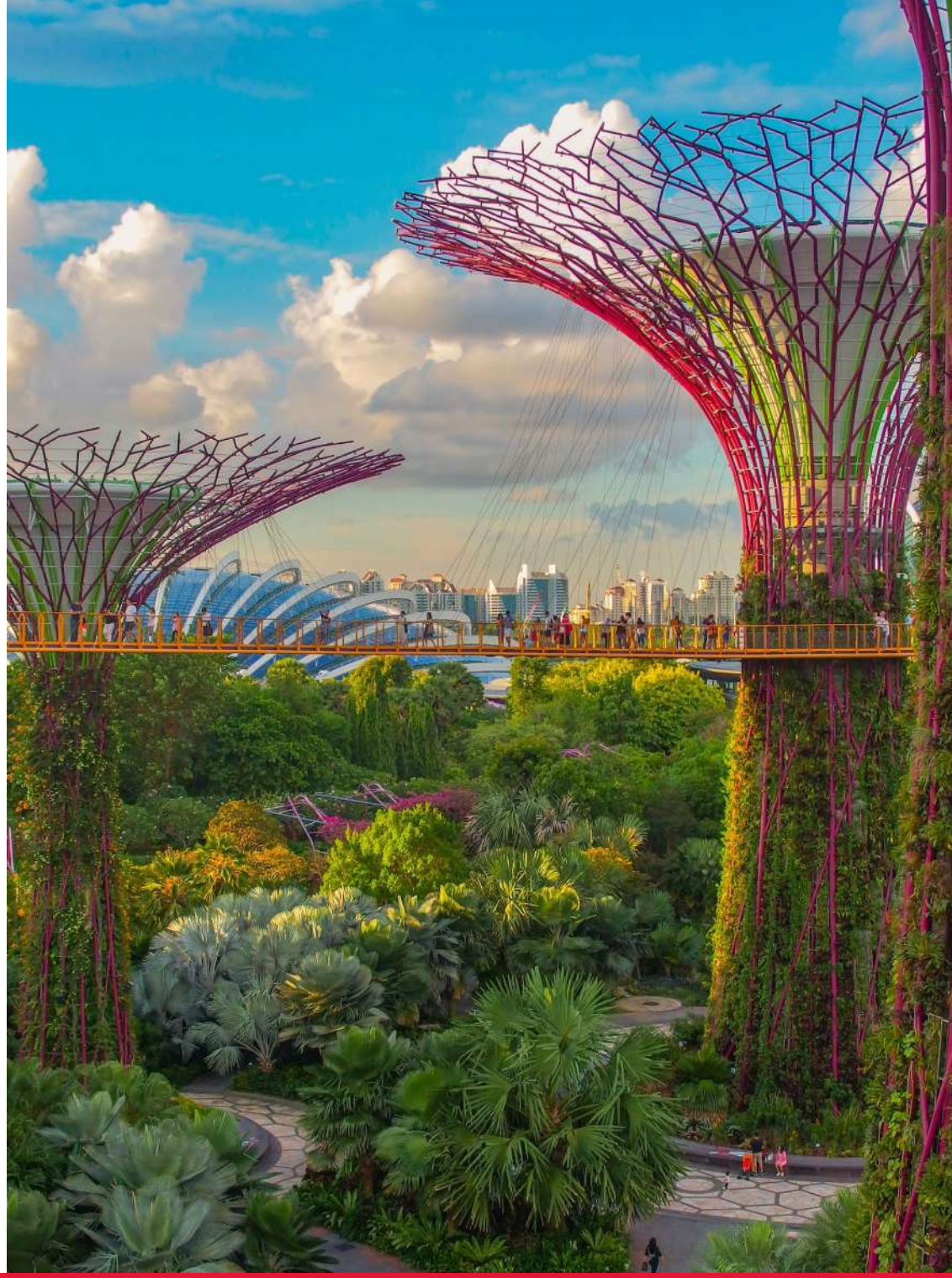
Fidinam provides a tailor-made research to identify business partners, distributors and potential targets for foreign investors interested in developing their presence in the Singaporean market.

Feasibility reports

We provide feasibility reports including a review of the applicable regulation to confirm the feasibility of the intended business in Singapore. The analysis includes checking investment and business conditions, procedures to set up a legal entity, post-licensing works as well as sub-licenses eventually required.

INCORPORATION OF SINGAPORE ENTITIES

Fidinam assists its clients to incorporate companies and other entities in Singapore. We support our clients in every stage of the incorporation process, including obtaining relevant licenses, post-licensing services as well as providing nominee services and other ad-hoc management service locally.



Company incorporation

Our team of local professionals can fully support our clients to incorporate different types of entities in Singapore, included but not limited to: Limited Liability Company; Branches; Representative Offices; Operating Office Investment Holding Company, VCC, etc.

Licensing and compliance

Fidinam takes care of the application to obtaining all the licenses required in conditional sectors and perform compliance reviews to determine whether or not incorporated companies comply with the local law and tax regulations.

Nominee services

Fidinam local professionals can act as nominee Directors and/or nominee authorized representatives for investors in Singapore. Our professionals can operate the company on behalf of the client under Power of Attorney and instructions given by the client.

Bank account opening and treasury services

Our team can help the client to open a capital bank account as well as operating bank accounts with local banks and, on request, providing treasury service which assist to manage the bank accounts/ payments on behalf of the client.

ACCOUNTING AND TAX SERVICES

Fidinam provides accounting and tax services for Singaporean companies in accordance with Singaporean accounting standards and local tax requirements. Moreover, we provide financial reports in compliance with International Financial Reporting Standards (IFRS) as well as ad-hoc reports for investors.

Accounting

Fidinam provides comprehensive accounting services, which include: bookkeeping and preparation of management accounts in compliance with the Singapore Financial Reporting Standards (SFRS); provisions of Chief Accountant Service; Financial Reports in compliance with IFRS and ad-hoc financial reports as instructed by the client's groups.

Tax filing

Fidinam assists its clients in the preparation and filing of personal income tax and corporate income tax, GST, withholding tax as well as foreign contractor withholding tax, etc.

Local tax advisory

Our in-depth knowledge of domestic taxation allows us to assist our clients in a wide range of services, including issuing opinions on local tax implications and tax compliance.

HR AND EMPLOYMENT SERVICES

With a team of experienced professionals, Fidinam supports clients in their HR needs, including identifying local staff, obtaining working permits/visas, managing monthly payrolls and compulsory insurance contributions, as well as drafting/reviewing Labour Contracts*, Internal Labour Rules and other employment-related documents.

* Service provided in conjunction with a local law firm.

Identifying local staff

Fidinam assists its clients to identify the most suitable local staff to hire, based on their specific needs.

Employment contracts

The multitude of sectoral regulations in the field of labor makes it necessary to count on the help of an expert in the field, such as Fidinam, for drafting employment contracts, internal labor rules and co-operative labor agreements termination agreement; advising on compliance and other regulatory issues.

Preparation of payroll and reporting

Fidinam takes care of the preparation of payroll and reporting, in accordance with local regulations and the contracts between the parties and in full compliance with the deadlines.

Management of compulsory social security contributions

On behalf of its clients, Fidinam handles relations with social security insurance authorities. Fidinam also takes care of the registration, calculation and payment of the corporate social, health and unemployment insurance in accordance with the laws.

Work permit and visa

Fidinam assists clients in obtaining and renewing various visa types such as employment visas and investment visas, etc. In addition, we assist clients in applying for Work Permits or Confirmation on Work Permit exemptions.

CONTRACTS AND COMMERCIAL AGREEMENTS

We assist our clients on the full range of commercial legal matters, including contract drafting* for

- Service agreements
- Distribution / agency agreements
- Franchise agreements
- Leasing agreements
- None-disclosure agreements
- Business cooperation contracts
- Loan agreements
- Subcontractor agreements

We support our clients throughout the whole process of contract management from first negotiations to the final execution of the contract.

*Service provided in conjunction with a local law firm.

DATA PROTECTION SERVICES (DPO)

Fidinam provides support to the client in achieving data protection compliance in accordance with the Personal Data Protection Act and Personal Data Protection Commission of Singapore, by taking over the responsibilities and duties of the Data Protection Officer role within the company.

Fidinam assists its clients with a range of data protection services including:

- Data Protection Officer (“DPO”)
- Template Policy and Procedures
- Staff Data Protection Training
- Ad-hoc data protection consultancy

Data Protection Officer (DPO)

Fidinam assumes (in collaboration with trusted partners) the role and duties of the Data Protection Officer for your Organisation, which includes:

- DPO
- Self-Assessment
- Action Plan
- Progress tracking
- Re-Assessment
- Includes 6 assistance requests
- Includes board resolution appointing DPO and governmental registration of DPO

Compliance Package

Fidinam assists its clients with drafting/ reviewing a comprehensive package of document templates, requested by the authorities to achieve the necessary paper compliance, inclusive of

- 2 explanation/briefing call with our data protection specialists
- 4 templates for data protection and information security policies
- 4 templates for information security processes

Compliance Package (Made-to-measure)

Fidinam supports its clients with the development of their own made-to-measure compliance framework including

- Specialist briefing
- 3 made-to-measure workshops each max 4 hours
- Preparation of top 5 tailored draft documents as outcome of the workshops:
    1. 1 Data Flow Diagram of 1 business process
    2. 1 Risk Assessment of the business process
    3. Identification of security controls for the business process and detail description of 1 identified security control
    4. 1 Procedure draft
    5. 1 Policy draft
- Compliance Package

Data Protection Training Programme

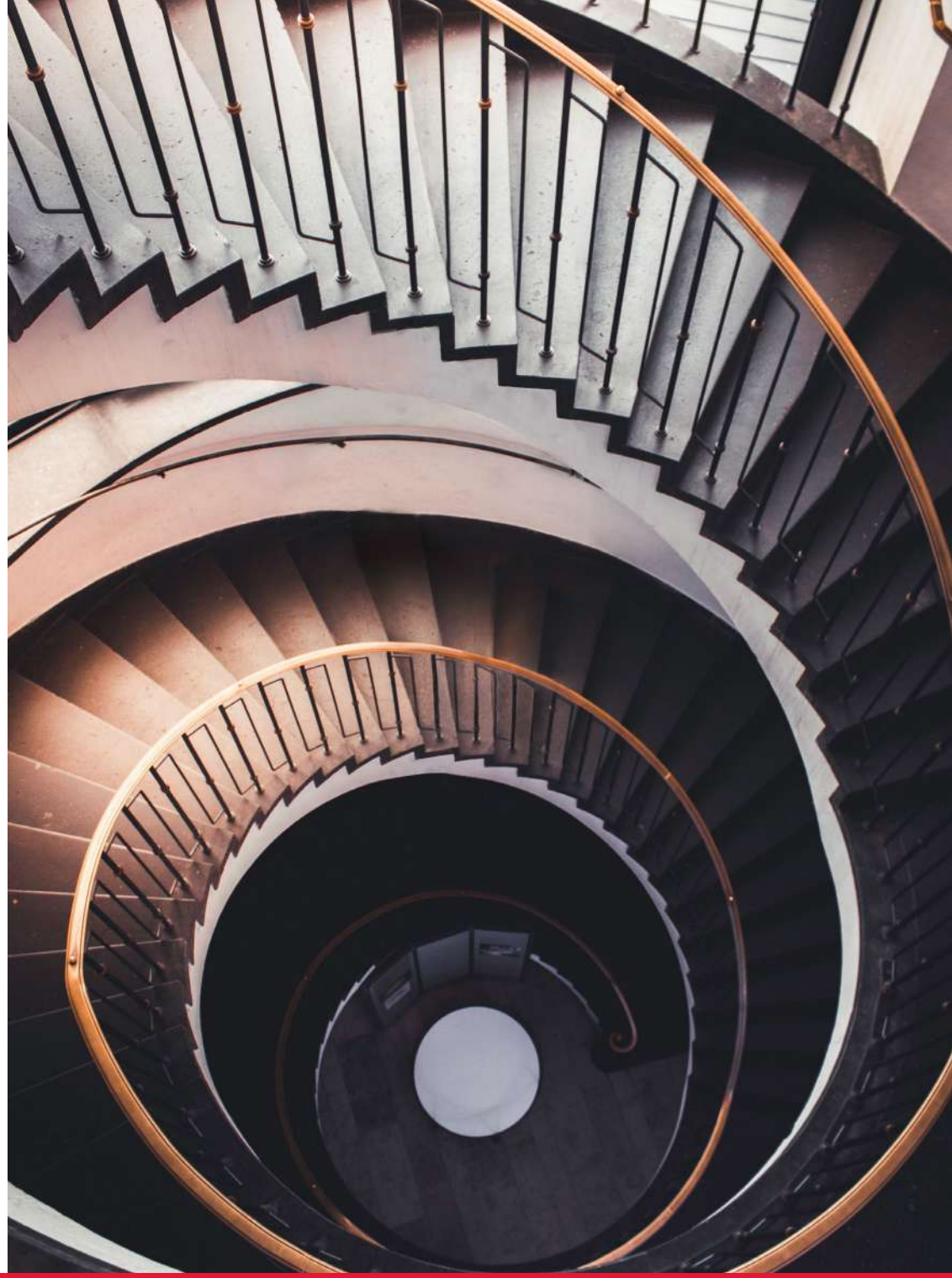
Fidinam provides an overview of privacy principles and regulations.

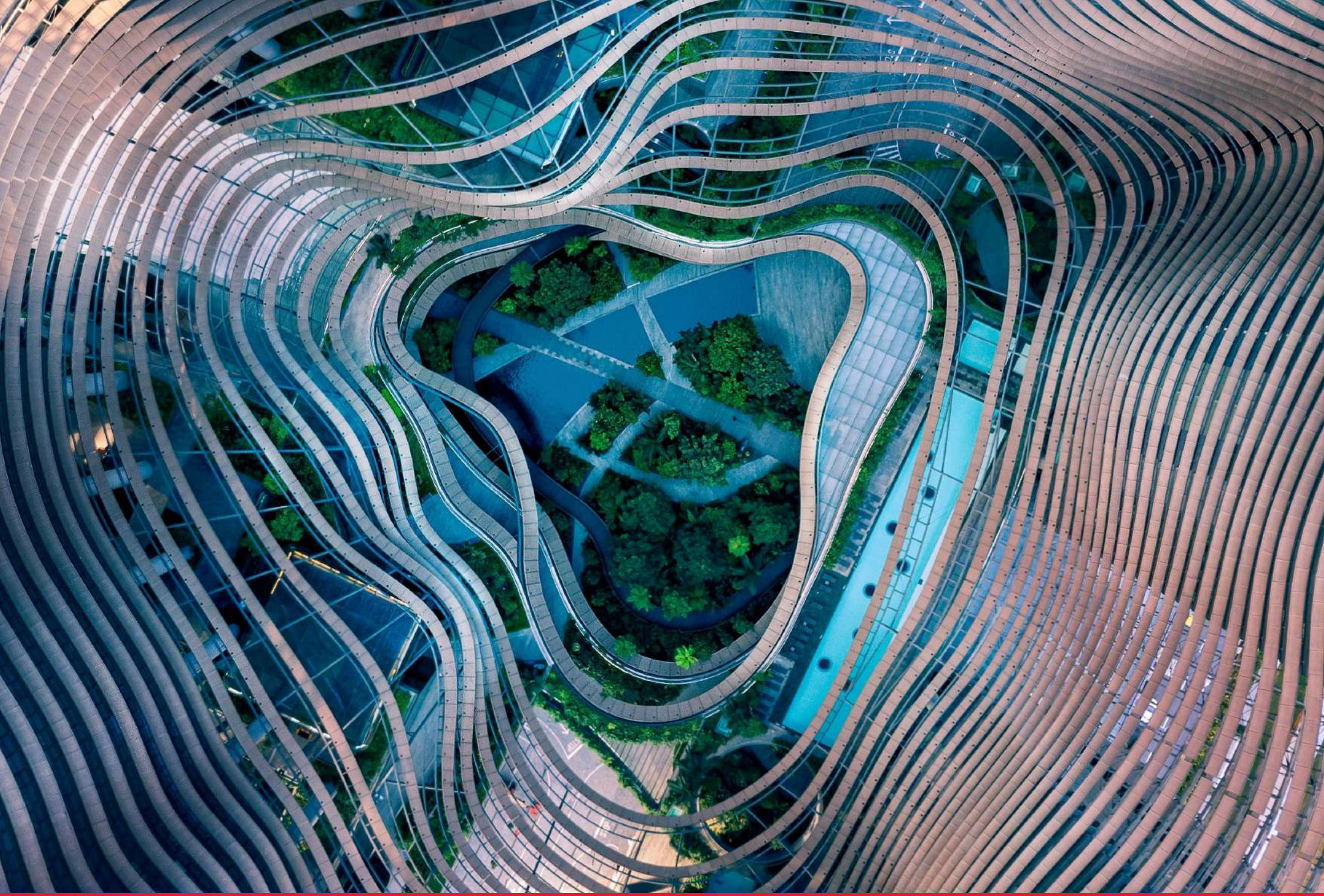
The training is designed to satisfy PDPA requirements in Singapore first, but can be customized for the EU General Data Protection Regulation (GDPR). The training programme is inclusive of

- 5 hours data privacy and protection training
- PDPA requirements for organisations
- Personal Data Protection System approach

OTHER PROFESSIONAL SERVICES

Fidinam Singapore can assist its clients with the relocation of their employees by preparing a memo that will set out the estimated costs of salary package inclusive of the allowances (i.e., Housing and utilities benefit, school fees and school bus payment, Insurance allowance, home leave passages, Telephone allowance, Transportation allowance) and benefits to be granted to the employees.





INTERNATIONAL TAX ADVISORY

Fidinam assists corporates and individuals in cross-border tax matters by establishing efficient and sustainable structures. Our services include tailor-made tax solutions aiming to optimize tax exposure considering Double Tax Agreements, Free Trade Agreements and other International Treaties.

Cross-border investments

Fidinam provides consulting services based on its multi-jurisdiction expertise, we can especially arrange cross-border investments in order to have a tax-efficient and compliant route for the business activities and capital flows.

Tax compliance

Fidinam assists its clients to be compliant to the different tax legislations which clients are subjected to, both nationally and internationally. Furthermore, we support our clients to benefit from the Double Tax Agreements and tax implications under Free Trade Agreements.

Tax optimization

By understanding the specific needs of the clients, Fidinam assists them in reducing the cumulative impact of taxation while observing applying the relevant regulation. We ensure tax efficiency, including elements of financial planning in order to provide the most tax-efficient process.

Overseas structuring

Fidinam professionals can assist their clients in incorporating entities outside Singapore in more than 90 jurisdictions including, but not limited to, Singapore, Hong Kong, UAE, Luxembourg and Switzerland.

WEALTH AND ESTATE PLANNING

Our full range of services includes the creation and management of wealth and estate solutions, including family foundations and citizenship and residency planning. Fidinam offers targeted solutions to ensure stability and efficiency, all tax-optimized.

Trusts

Fidinam assists its clients in establishing Trusts in several jurisdictions including: Hong Kong, Singapore, New Zealand, Switzerland, the Bahamas, Cayman Islands and British Virgin Islands.

Private foundations

A Private Foundation is a legal entity set up by an individual or a business (the Founder) for private, non-charitable purposes. A foundation's assets constitute an estate separate from the Founder's personal assets. Fidinam assists its clients in establishing Private Foundations in several jurisdictions, including Switzerland, Liechtenstein, the Netherlands and the Republic of Panama.

Assistance to life insurance policies

The beneficiaries of the policy are named by the subscriber, who, during his lifetime, can partially or totally redeem it. Fidinam assists its clients in understanding whether or not the terms and conditions of a given policy may suit their wealth and estate planning purposes.

Citizenship & residency planning

Fidinam offers a holistic approach to advise on tax implications related to citizenship and residency programs, including new citizenships, pre-application planning, applications submissions and liaising with the relevant authorities in several countries.

In particular: Hong Kong, Singapore, Switzerland, the United Kingdom, Malta, Cyprus, Spain, Monaco, Antigua and Barbuda, UAE, St. Kitts and the Bahamas.

DIGITAL CONSULTING

We partner with companies and entrepreneurs in the digital transformation of their businesses, offering them a wide range of solutions and technology consulting aimed at digitalization and optimization of business management. We exploit the potential of technology by putting it at the service of our clients to achieve efficiency, quality and improve their daily work.

Digital accounting

Fidinam helps companies in developing working strategies to smoothly manage the workforce and processes of SMEs. We are a proud recognized Silver Partner of the accounting platform XERO, a leading software for the digitization of business processes. We grant our clients a full ERP through which we streamline operative processes and eliminate administrative inefficiencies.

Cloud solutions

Our range of solutions offers our customers attractive possibilities for remote collaboration using cloud technology. The benefits are numerous: greater flexibility, cost transparency, security and availability of data and applications, as well as the ability to access data from anywhere in the world. Whether you are a multinational, a freelancer or an SME, we have the technology solutions for efficient and effective management.

Crypto services

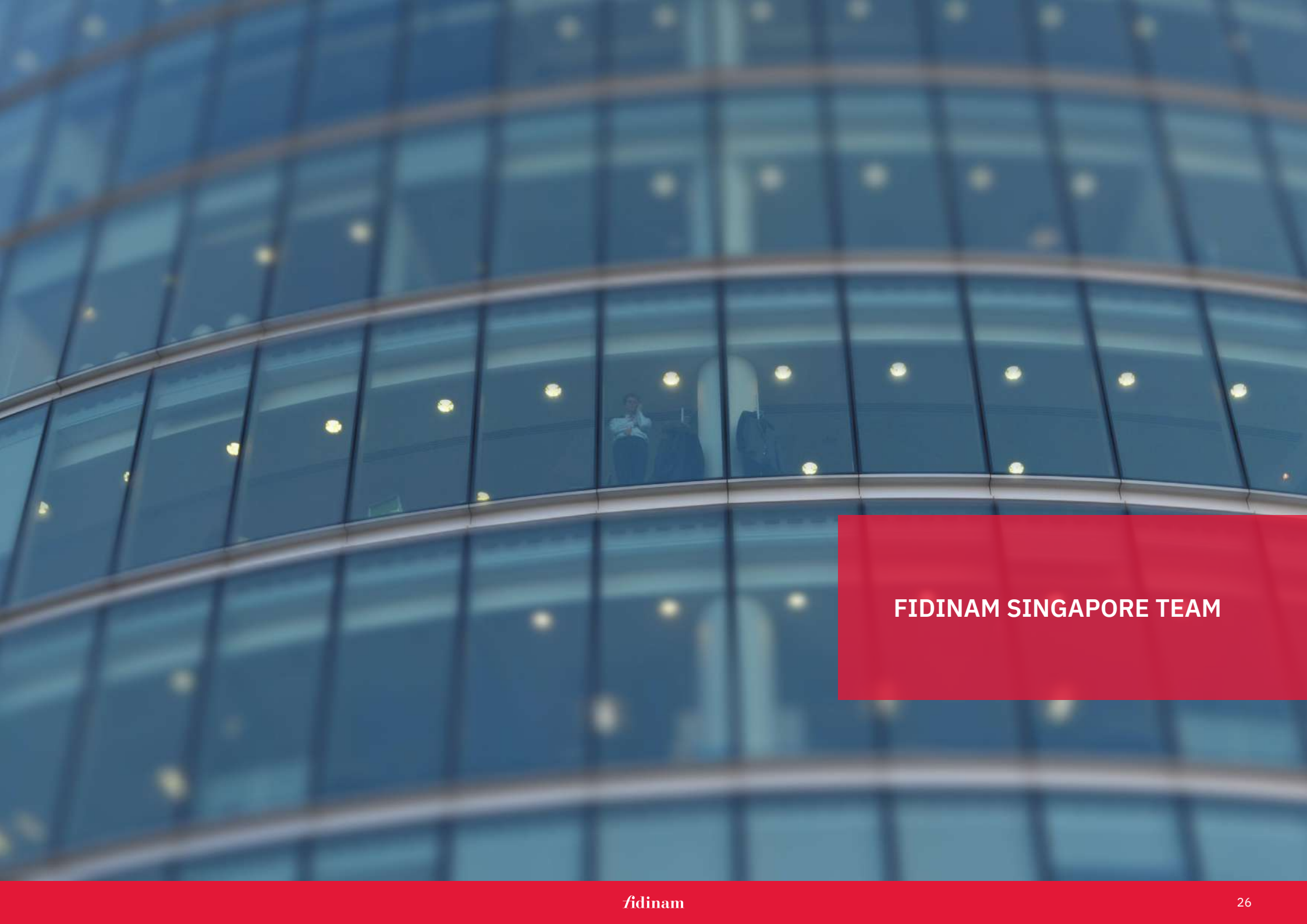
Fidinam provides tailored solutions for companies interested to access crowdfunding on the blockchain. In a continuously evolving regulatory framework, we are able to guide clients through the following steps:

- Analysis on regulatory requirements for the collection of funding (KYC, AML);
- Identification of the most suitable corporate vehicle;
- Tax ruling with local authorities (subject to certain criteria);
- Accounting and tax services for companies dealing with crypto currencies.

MANAGEMENT CONSULTING & CFO SERVICES FOR SMES

Fidinam provides a full set of services to support SMEs strategic decisions, performance analysis as well as governance modelling. Our range of services includes the following:

- Strategy consulting
- Decision-making support
- Digital finance
- Business planning
- Governance models



FIDINAM SINGAPORE TEAM

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Alessandro Pedrinoni
Managing Director Fidinam Singapore

Mr. Pedrinoni is a senior executive with more than 25 years of experience in strategy, business consulting, financial analysis and corporate services. He has worked in Italy, the United Kingdom, mainland China, Hong Kong and Vietnam. His academic credentials include an Executive MBA at Instituto de Empresa (IE Business School).

Desiree M. Tan
Head of Asia Desk

Ms. Tan has 18 years of experience dealing with private client practice - previously in real estate and yacht industry and now in the Trust and Corporate Services Industry advising clients on various structures which include Family Office, Companies and Fund set-up in Singapore and various offshore jurisdictions. Academic credentials include Bachelor of Commerce from Murdoch University and LLM in International Business Law from University of Liverpool.

fidinam

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October 2025